



## **REFUND POLICY**

- 100% fees will be refunded if the admission is withdrawn within one month from the date of admissions taken or as per the applicability of the cancellation policy, Only INR 1000/- will be deducted as administrative charges. Application Form cost is non-refundable.
- No fees will be refunded in case the student withdraw admission post one month of taking admission to the University.
- Please note that student must apply online for cancellation in his/her portal after provisional admission.
- Refund process will be initiated only after the online form received from student to the Centralized Admissions Office.
- The amount will be credited to the beneficiary account within 30 working days.

## **CANCELLATION POLICY**

For Diploma / Undergraduate / Post graduate Admissions:

- Every candidate is entitled to a window period of 30 days in which full refund is applicable on cancellation. Only INR 1,000/- get deducted on account of admin charges from your fees.
- For students who secure provisional admission before the declaration of class XII results, their window period commences from the date of declaration of class XII result of their respective board.
- For students who secure admission after the declaration of class XII result, their window period commences from the date of depositing the tuition fees.
- PLEASE NOTE THAT IF THE LECTURES COMMENCE BEFORE THE EXPIRY OF THE WINDOW PERIOD NO REFUND WILL BE APPLICABLE.
- NO REFUND WILL BE APPLICABLE AFTER THE WINDOW PERIOD IS OVER.
- In order to reply for a refund/cancellation, please fill online application form on your portal and submit it.