



**D Y PATIL**  
**UNIVERSITY**

PUNE

# **ADMISSION HANDBOOK**

**School of Design**  
**(Academic Year 2020-2021)**

**Programme - B. Des.**

Website - [www.dypatiluniversitypune.edu.in](http://www.dypatiluniversitypune.edu.in)  
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[info@dypatiluniversitypune.edu.in](mailto:info@dypatiluniversitypune.edu.in)  
Admission Enquiry Mobile No - 8448444230  
Technical Helpline No - 8104502268  
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## Undergraduate Programmes Offered (B. Des.)

Name of the School	Programme	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
<b>Undergraduate Programmes (UG)</b>					
<b>School of Design</b>	Bachelor of Design	4	60	800	2,00,000

## Programme Eligibility

Programme	Eligibility Criteria
<b>Bachelor of Design (B Des)</b>	<p>1. The Candidate should be an Indian National.</p> <p>2. Passed HSC or its equivalent examination with English as compulsory subjects, and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together.</p> <p>OR</p> <p>Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only),</p> <p>AND</p> <p>3. The Candidate with remarkable achievements in Co-Curricular &amp; Extra-Curricular Activities and qualified in written test conducted at DYPU</p> <p>OR</p> <p>The Candidate should have qualified in UCEED/NID 2020</p>

**Eligibility Criteria rules as stated by AICTE and UGC will be applicable time to time.**

### **For International Students –**

Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to [admissions@dypatiluniversitypune.edu.in](mailto:admissions@dypatiluniversitypune.edu.in) or contact Admission Office on 8448444230.

## Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.
- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism <b>(SC)</b>	<b>13 %</b>
2	Schedule Tribes <b>(ST)</b>	<b>7 %</b>
3	Vimukta Jati <b>(VJ)</b> /De Notified Tribes <b>(DT) - (NT-A)</b>	<b>3 %</b>
4	Nomadic Tribes 1 <b>(NT-B)</b>	<b>2.5 %</b>
5	Nomadic Tribes 2 <b>(NT-C)</b>	<b>3.5 %</b>
6	Nomadic Tribes 3 <b>(NT-D)</b>	<b>2 %</b>
7	Other Backward Classes <b>(OBC)</b>	<b>19 %</b>
8	Socially and Educationally Backward Classes <b>(SEBC)</b>	<b>16 %</b>
<b>Total</b>		<b>66 %</b>

## **Reservation for Sons/Daughters of Defense Service Personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

## **Reservation for SBC Category Candidates:**

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

## **Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the

authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**Reservation for EWS Candidate:**

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

**Reservation for female candidates:**

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

## Programme Fees and Payment Schedule

### a) FEE STRUCTURE: (UG)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum )	<b>2,00,000/-</b>
2	University Deposit (Refundable )	<b>10,000/-</b>

### b) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
<b>First</b>	90,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2020-21
<b>Second</b>	70,000	On or before 31 <sup>st</sup> August 2020.
<b>Third</b>	50,000	On or before 30 <sup>th</sup> November 2020



## Application Process for Admission

### Instructions:

The candidate should read the following Instructions carefully and follow the steps:

1. The candidate should fill the Online Application Form as per the notified schedule.
2. Candidates are required to fill in all the fields as per the instructions.
3. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
4. Candidate can edit/update Application Form before submitting it online.
5. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
<b>The candidates should apply online on <a href="http://www.dypatiluniversitypune.edu.in">www.dypatiluniversitypune.edu.in</a> as per schedule and fill the Online Application Form step by step as shown below</b>	
1	Read the " <b>Admission Rules</b> " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:
	<b>a) For B. Design</b> - UCEED/NID or DYP-DAT Score Card (At the time of Application) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking etc.

3	Click for option " <b>B. Design</b> " Application
4	Fill first part " <b>Personal Details / Information</b> " completely.
5	Click " <b>Save</b> " and then click " <b>Next</b> " button.
6	Fill " <b>Educational Details / Information</b> " completely and accurately.
7	Click " <b>Save</b> " and then click " <b>Next</b> " button.
8	Set the " <b>Preference Numbers</b> " as per the " <b>Choice of Courses</b> ". Students are required to enter both choices.
9	Upload Your recent <b>Photo</b> and <b>Signature</b> .

10	Read " <b>Declaration</b> " carefully and Tick in Acceptance Box.
11	Click " <b>Save</b> " and then click " <b>View</b> " button.
12	Check entire information and do necessary correction if any. For correction click " <b>EDIT</b> " button.
13	Go to " <b>Payment Details</b> " towards Application Fees for B. Design Rs. 800/- which is non-refundable.
14	Click " <b>PAY NOW</b> " button.
15	After successful payment, window will display " <b>Application form submitted &amp; Application fees received successfully</b> ".
<b>NOTE:</b> After successful completion of Application Form, a login details will be generated. Candidate need to use the same login details for future reference particularly entering HSC/UCEED/NID/DYP-DAT Marks after the declaration of result.	

## Activity Schedule of Admission For A Y: 2020-21

### Activity Schedule for School of Design

<b>a) Bachelor of Design (B. Des.)</b>		
Particulars	Date, Day & Time	
	Date & Day	Time
<b>Online Application</b> Link will be opened to fill Online Application Form for admission to First Year Under Graduate Design courses for all types of candidates		
Last date for submission of duly filled online application for Admission Round for B. Design at DYPU web portal.	1 <sup>st</sup> , June 2020 (Monday))	Till 5 pm
Display of Provisional All India Merit List.	<b>Round 1:</b> 3 <sup>rd</sup> , June 2020 (Wednesday)	At 11 am
<b>Submission of Grievances</b> Submission of grievances (if any) on displayed provisional merit list	<b>Round 1:</b> 4 <sup>th</sup> , June 2020 (Thursday)	Up to 12 noon
<b>Display Final Merit List</b> Display of Final All India Merit List for Admission Round	<b>Round 1:</b> 5 <sup>th</sup> , June 2020 (Friday)	At 2 pm
<b>Reporting to Institute</b> Reporting of All India Quota as per the Merit List for confirmation of provisional admission by submitting all original documents and payment of first installment of fees amounting to Rs. 90,000/-	<b>Round 1:</b> 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , June 2020 (Saturday, Sunday, Monday)	9 am Onwards
Last date for submission of duly filled online application for Admission Round for B. Design at DYPU web portal.	<b>Round 2:</b> 21 <sup>st</sup> , June 2020 (Sunday)	Till 5 p.m.

Display of Provisional All India Merit List.	<b>Round 2:</b> 24 <sup>th</sup> , June 2020 (Wednesday)	At 11 a.m.
Submission of grievances (if any) on displayed provisional merit list.	<b>Round 2:</b> 25 <sup>th</sup> , June 2020 (Thursday)	Up to 12 noon
Display of Final All Merit List for Admission Round.	<b>Round 2:</b> 26 <sup>th</sup> , June 2020 (Friday)	At 2 p. m.
Reporting of All India Quota as per the Merit list for confirmation of Admission by submitting all original documents & Payment of first installment of fees amounting to Rs.90,000/-	<b>Round 2:</b> 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> July 2020 (Friday, Saturday, Sunday)	Reporting Timing 9 a. m.
<b>Induction &amp; Commencement:</b> Induction & Commencement of Classes for the admitted students	7 <sup>th</sup> July, 2020 (Thursday)	10 am onwards
<p><b>Important Note:</b></p> <ol style="list-style-type: none"> <li>1. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on DYPU-Pune Website <a href="http://www.dypatiluniversitypune.edu.in">www.dypatiluniversitypune.edu.in</a></li> <li>2. For any issue or query you are requested DYPU Admission Office or write a mail on <a href="mailto:admission@dyptc.edu.in">admission@dyptc.edu.in</a></li> <li>3. <b>Admissions in the 1<sup>st</sup> Round are based score of the candidate &amp; are provisional.</b></li> <li>4. <b>Confirmation of the provisional admission is subjected to fulfillment of eligibility criteria specified by DYPU.</b></li> <li>5. <b>For Admission Schedule of subsequent rounds of admission, Please refer IMPORTANT DATES displayed on DYPU website.</b></li> </ol> <p><b>Note: Students to carry their relevant portfolio (Sketches, Painting and Design Thinking etc) at the time of written examination &amp; admission round.</b></p>		

## Important Provisions:

1. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
2. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
3. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time
4. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
5. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
6. Allotted Seat will be cancelled if, at anytime, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility
7. **Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/programme during entire duration of the programme.**

## Confirmation of admission

1. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.90,000/- by RTGS/NEFT Transfer or Demand Draft in the name of "**D Y PATIL UNIVERSITY, PUNE**" Payable at Pune as Seat Acceptance fee/1<sup>st</sup> installment.
2. Candidate shall require to submit Original Documents along with two sets of photo copy of all documents in the School to which admission is granted as per schedule.
3. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular programme in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
4. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

## Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- a) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
  
- b) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

## Important Contacts

<b>Website</b>	<a href="http://www.dypatiluniversitypune.edu.in">www.dypatiluniversitypune.edu.in</a>
<b>E- Mail</b>	<a href="mailto:admissions@dypatiluniversitypune.edu.in">admissions@dypatiluniversitypune.edu.in</a> <a href="mailto:info@dypatiluniversitypune.edu.in">info@dypatiluniversitypune.edu.in</a>
<b>Admission Enquiry Mobile No</b>	<b>8448444230</b>
<b>Technical Helpline No</b>	<b>8104502268</b>
<b>Phone No</b>	<b>020-71533830</b>

## **Guidelines for Anti-Ragging**

- 1) Ragging within or outside of DYPU Pune Campus is prohibited.**
- 2) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.**