



**D Y PATIL**  
**UNIVERSITY**

PUNE

# **ADMISSION HANDBOOK**

**School of Architecture**  
**(Academic Year 2020-2021)**

**Programmes - B. Arch &**  
**M. Arch.**  
**(Environmental Architecture)**

Website - [www.dypatiluniversitypune.edu.in](http://www.dypatiluniversitypune.edu.in)  
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[info@dypatiluniversitypune.edu.in](mailto:info@dypatiluniversitypune.edu.in)  
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Technical Helpline No - 8104502268  
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## Programmes Offered

Name of the School	Programme	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
School of Architecture	Bachelor of Architecture	5	120	800	1,50,000
	Master of Architecture (Environmental Architecture)	2	20	1000	1,75,000

## Programme Eligibility

Programme	Eligibility Criteria
<b>Bachelor of Architecture (B Arch)</b>	<p>1. Passed HSC or its equivalent with Physics, Chemistry and Mathematics as mandatory subjects of the 10+2 level examination</p> <p style="text-align: center;">OR</p> <p>1. Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination with Mathematics as compulsory subject;</p> <p style="text-align: center;">OR</p> <p>1. The candidate should have passed IB Diploma or Certificate with minimum 4 points in each subject with over all minimum of 24 points. English, Physics, Chemistry and Mathematics are compulsory. Minimum two Science subjects must be taken in HL and the Third science subject in with English in HL or SL. Students awarded the IB Diploma should also have completed other mandatory requirements (like CAS, TOK and the EE) towards the award of IB Diploma</p> <p style="text-align: center;"><b>AND</b></p> <p>1. The Candidate should have obtained at least 40% marks at National Aptitude Test in Architecture (NATA 2020), conducted by the Council of Architecture,</p> <p style="text-align: center;">OR</p> <p>2. The Candidate should have obtained qualifying marks in JEE (main) paper II</p>

<b>Master of Architecture (M Arch) in Environmental Architecture</b>	<ol style="list-style-type: none"><li>1. The Candidate must be an Indian National</li><li>2. The students must have passed a Bachelor's degree in Architecture (B.Arch) from a recognised university/institute</li><li>3. Aggregate 50% marks in Bachelor of Architecture examinations (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only)</li><li>4. In addition to the above, the candidate must have obtained Non Zero score in MAH-M. ARCH-CET 2020 or qualified for GATE.</li></ol>
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**Eligibility Criteria rules as stated by COA will be applicable time to time.**

**For International Students –**

**Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to [admissions@dypatiluniversitypune.edu.in](mailto:admissions@dypatiluniversitypune.edu.in) or contact Admission Office on +91 8448444230.**

**Transfer Candidates:**

1. Transfer Admissions for Higher Classes (Only if seats are available)
2. Passed in all subjects of Previous Years
3. No Objection Certificate from the Previous Institute
4. Enrollment number given by Council of Architecture is necessary

**The admission Process will be governed by the rules and regulations as prescribed by the Council of Architecture and D Y Patil University, Ambi, Pune.**

**Note:**

1. If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
2. If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

## Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

- Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/De Notified Tribes(DT) - (NT-A)	3 %
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2 %
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
9	<b>Total</b>	<b>66 %</b>

## **Reservation for Sons/Daughters of Defense Service Personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Performa C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

## **Reservation for SBC Category Candidates:**

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

## **Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent

in nature.

**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**Reservation for EWS Candidate:**

As per the provisions in Government Resolution No. -4019/e.w.31/16- , dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

**Reservation for female candidates:**

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.



## Programme Fees and Payment Schedule

### a) FEE STRUCTURE: (B. Arch)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum )	<b>1,50,000/-</b>
2	University Deposit (Refundable )	<b>10,000/-</b>

### b) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
<b>First</b>	60,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2020-21
<b>Second</b>	65,000	On or before 30 <sup>th</sup> September 2020.
<b>Third</b>	35,000	On or before 31 <sup>st</sup> December 2020

## Programme Fees and Payment Schedule

### a) FEE STRUCTURE: (M. Arch, Environmental Architecture)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum )	<b>1,75,000/-</b>
2	University Deposit (Refundable )	<b>10,000/-</b>

### b) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
<b>First</b>	60,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2020-21
<b>Second</b>	90,000	On or before 30 <sup>th</sup> September 2020.
<b>Third</b>	35,000	On or before 31 <sup>st</sup> December 2020

## Application Process for Admission

### Instructions:

The candidate should read the following Instructions carefully and follow the steps:

1. The candidate should fill the Online Application Form as per the notified schedule.
2. Candidates are required to fill in all the fields as per the instructions.
3. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
4. Candidate can edit/update Application Form before submitting it online.
5. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
<b>The candidates should apply online on <a href="http://www.dypatiluniversitypune.edu.in">www.dypatiluniversitypune.edu.in</a> as per schedule and fill the Online Application Form step by step as shown below</b>	
1	Read the " <b>Admission Rules</b> " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:
	<p><b>a) For B. Arch</b></p> <ul style="list-style-type: none"> <li>- NATA/JEE (MAIN) Paper II Score Card (At the time of Application)</li> <li>- HSC Marks Sheet/Certificate (At the time of Reporting for Admission)</li> <li>- Reservation Documents (At the time of Reporting for Admission)</li> <li>- Debit Card / Credit Card/Net Banking.</li> </ul> <p><b>b) For M. Arch.</b></p> <ul style="list-style-type: none"> <li>- HSC Mark Sheet/Certificate (At the time of Application)</li> <li>- Degree Mark Sheet/Certificate (At the time of Application)</li> <li>- MAH Arch CET Score Card (At the time of Application)</li> <li>- Debit Card/Credit Card/Net Banking.</li> </ul>

3	Click for option " <b>B. Arch/M. Arch</b> " Application
4	Fill first part " <b>Personal Details / Information</b> " completely.
5	Click " <b>Save</b> " and then click " <b>Next</b> " button.
6	Fill " <b>Educational Details / Information</b> " completely and accurately.
7	Click " <b>Save</b> " and then click " <b>Next</b> " button.
8	Upload Your recent <b>Photo</b> and <b>Signature</b> .
8	Read " <b>Declaration</b> " carefully and Tick in Acceptance Box.
9	Click " <b>Save</b> " and then click " <b>View</b> " button.
10	Check entire information and do necessary correction if any. For correction click " <b>EDIT</b> " button.
11	Go to " <b>Payment Details</b> " towards Application Fees for B Arch Rs. 800/- and For M Arch Rs. 1000 which is non-refundable.
12	Click " <b>PAY NOW</b> " button.
13	After successful payment, window will display " <b>Application form submitted &amp; Application fees received successfully</b> ".
<p><b>NOTE:</b> After successful completion of Application Form, a login details will be generated. Candidate need to use the same login details for future reference particularly entering HSC/NATA/JEE Marks after the declaration of result</p>	

## **Activity Schedule of Admission For A Y: 2020-21**

### **Important Provisions:**

**For the schedule of upcoming admission round please refer the link - <http://www.dypatiluniversitypune.edu.in/important-dates.php>**

**To apply online for B Arch/M. Arch Programme, refer the link - <http://www.dypatiluniversitypune.edu.in/school-admission-form.php>**

**Date of commencement of classes for Academic Year 2020-21 is 21<sup>st</sup> August 2020. However, Newly admitted students need to undergo Pre-Foundation Programme which will be conducted before the commencement of classes.**

**This programme will take place on suitable online platform and Students can attend this Pre-Foundation Programme from their places.**

1. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
2. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
3. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time
4. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
5. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
6. Allotted Seat will be cancelled if, at anytime, any of the documents or certificates are

found to be invalid or fraudulent and/or the Candidate does not meet the eligibility

- 7. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/programme during entire duration of the programme.**

## **Confirmation of Admission**

1. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.60,000/- by RTGS/NEFT Transfer or Demand Draft in the name of "**D Y PATIL UNIVERSITY, PUNE**" **Payable at Pune** as Seat Acceptance fee/1<sup>st</sup> installment.
2. Candidate shall require to submit Original Documents along with two sets of self-attested photo copy of all documents in the School to which admission is granted as per schedule.
3. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular programme in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
4. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

## Refund Policy

### a. Process:

Steps	Particular
Step-1	A student must apply for cancellation of admission in the prescribed format available on the University Website to the student section along with the Fee Receipt and Provisional Admission Letter.
Step-2	The Student Section will verify all the details and forward the Application to the Accounts department for the Verification of the Fee payment. The In-charge of Accounts and Students Departments have to sign and endorse with appropriate remark on the Admission Cancellation Application.
Step-3	Thereafter, the application may be forwarded to the Registrar for the recommendation of cancellation to Hon'ble Vice Chancellor
Step-4	With the approval of Hon'ble Vice Chancellor, the student section will process the application and return the documents. The Accounts Department may also complete the process of Refund of Fees. The above process has to be completed with 15 days from the date of receipt of application and the fees paid to be refunded as per the Refund Rules.

### b. Rules for Cancellation of Admission and Refund of Fees

Sr. No.	Date of Cancellation	Refund of Fees
1.	On or before 21 <sup>st</sup> September, 2020	Total fees will be refunded after deducting Rs. 1000/- as Processing Fees.
2.	After 21 <sup>st</sup> September but on or before 30 <sup>th</sup> November, 2020.	Total fees will be refunded after deducting Rs. 5000/- as Processing Fees.
3.	After 30 <sup>th</sup> November, 2020	No Refund of fees except University Deposit/ Security Deposit as the case.



## Important Contacts

<b>Website</b>	<a href="http://www.dypatiluniversitypune.edu.in">www.dypatiluniversitypune.edu.in</a>
<b>E- Mail</b>	<a href="mailto:dypusoa@dypatiluniversitypune.edu.in">dypusoa@dypatiluniversitypune.edu.in</a> <a href="mailto:info@dypatiluniversitypune.edu.in">info@dypatiluniversitypune.edu.in</a>
<b>Admission Enquiry Mobile No</b>	<b>8448444230</b>
<b>Technical Helpline No</b>	<b>8104502268</b>
<b>Phone No</b>	<b>020-71533830</b>

### Guidelines for Anti-Ragging

- 1) Ragging within or outside of DYPU Pune Campus is prohibited.
- 2) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.